**SCHOOL-BASED DECISION MAKING**

**School Name: Sample School Name**

**Subject of the Policy: Improvement Planning**

***Policy Statement***

The primary purposes of the School Improvement Plan (SIP) ~~shall be~~ are that it shall:

* ~~To i~~ Improve student learning, growth, and development.
* ~~To~~ e Eliminate achievement gaps among groups of students and address targeted needs.

Each year, a standing committee, in collaboration with the faculty, shall work with the district planning unit and the principal to conduct a needs assessment and to create, implement, and monitor the SIP.

The standing committee shall use the platform provided by the Kentucky Department of Education (KDE). The SIP structure shall include the components set out in 703 KAR 5:225 and the elements required by KRS 158.649.

The standing committee will give the principal a written draft of the SIP each year for Council approval. Component managers and the committee will follow the district planning policy ~~on planning~~ to ensure that all timelines are met and that the plan is developed in accordance with district planning guidelines ~~for planning~~ set in board policy and state law.

Component managers and the committee will collaborate to adhere to timelines set in statutes for data analysis and plans to close the achievement gaps in their school. The principal will ~~be responsible for communication~~ communicate with the district staff, the Council and committees, and their leaders throughout the planning process to ensure that the plan is appropriate and will accomplish the school’s mission.

The principal will ~~be responsible for differentiating~~ differentiate their efforts when inviting parents, teachers, and the community to a Council meeting to share and discuss the draft SIP for the coming school year. After hearing the discussion and comments, the Council will approve the SIP and submit it to the appropriate assistant superintendent for review and final submission to KDE.

The principal will update the SBDM Council and all relevant stakeholders at each Council meeting as to the progress of the school plan.

**Date of First Reading:**

**Date of Second Reading:**

**Date Adopted:**

**Date Reviewed:**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(SBDM Council Chairperson)**