**JEFFERSON COUNTY PUBLIC SCHOOLS**

**REQUEST FOR LETTER OF SUPPORT**

JCPS is happy to **consider** requests to submit letters of support on behalf of community organizations/entities applying for grants that align with at least one of our three pillars: Backpack of Success Skills, Racial Equity, and Culture & Climate.

**Please email completed form to Resource Development Office at least 10 business days before grant application is due** – becky.crump@jefferson.kyschools

*If you are requesting a* ***letter of******commitment,*** *JCPS must be actively involved in the planning of the grant project and application.*

Please identify how this program/project is aligned with one or more the district’s three pillars.

<https://www.jefferson.kyschools.us/node/113473>

**Organization/Entity:**       **Work Telephone**:

**Person Making Request:**       **Position:**

**Date Letter Needed**:       **Funding Source**:

**Funding Request Amount**:

**Project Name**:       **Project Description**

**Is this a research project?** **YES NO**

If yes, please list research question(s) and briefly describe research methods.

**Will you be requesting data of any kind for any purpose such as grant reporting?**

**YES NO**

**If yes, please provide a list of the data that will be requested and the dates it will be requested throughout the grant project period:**

**Will the grant cover the district’s cost of providing requested data?**

**Do you have a commitment from specific schools or district programs? YES NO**

**If yes, please provide date commitment was received and school/program representative giving commitment:**

**School/Program Name:**

**Person Giving Commitment:**

**Date and Method (email, letter phone call):**

**Grade Level of Students**:

**Total Number of Students Impacted by Grant**:

**Grant Period**:

**If this program/project involves curriculum or professional learning for teachers or instructional staff, please detail how it aligns with Kentucky Academic Standards**:

<https://sites.google.com/jefferson.kyschools.us/jcpscurriculumandinstruction/kentucky-academic-standards>

What are the **measurable** goals and outcomes?

Are you requesting a letter from someone in JCPS other than the superintendent**?**

If yes, name & school/department:

**Date Letter Needed**:

**Letter Addressed To:**