CHECK APPROPRIATE ITEM

**OBSERVATION CONFERENCE**

**MID-YEAR CONFERENCE**

JEFFERSON COUNTY PUBLIC SCHOOLS

PERFORMANCE EVALUATION OBSERVATION / CONFERENCE SUMMARY

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| **NAME:** | |  | | **SCHOOL / LOCATION:** |  | |
| **ID#:** |  | | | **JOB ASSIGNMENT:** |  | |
| **DATE OF OBSERVATIONS(S):** | | |  | **DATE OF CONFERENCE:** | |  |

A conference was held to discuss job performance expectations and/or observation(s) of job performance. The expectations and/or the observation(s) and the conference are summarized below.

**I-Ineffective; D-Developing; A-Accomplished; E-Exemplary; N/R-Not Rated**

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| --- | --- | --- | --- | --- | --- |
| **Domain 1: Planning and Preparation**  1A: Demonstrating Knowledge of Content and Pedagogy  1B: Demonstrating Knowledge of Students  1C: Setting Instructional Outcomes  1D: Demonstrating Knowledge of Resources  1E: Designing Coherent Instruction  1F: Designing Student Assessment | **I** | **D** | **A** | **E** | **N/R** |
| Feedback and Reflection (Narrative):  Notable Strengths and/or Expectations for Growth: | | | | | |

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| **Domain 2: Classroom Environment**  2A: Creating an Environment of Respect and Rapport  2B: Establishing a Culture for Learning  2C: Managing Classroom Procedures  2D: Managing Student Behavior  2E: Organizing Physical Space | **I** | **D** | **A** | **E** | **N/R** |
| Feedback and Reflection (Narrative):  Notable Strengths and/or Expectations for Growth: | | | | | |

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| **Domain 3: Instruction**  3A: Communicating with Students  3B: Questioning and Discussion Techniques  3C: Engaging Students in Learning  3D: Using Assessment in Instruction  3E: Demonstrating Flexibility and Responsiveness | **I** | **D** | **A** | **E** | **N/R** |
| Feedback and Reflection (Narrative):  Notable Strengths and/or Expectations for Growth: | | | | | |

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| **Domain 4: Professional Responsibilities**  4A: Reflecting on Teaching  4B: Maintaining Accurate Records  4C: Communicating with Families  4D: Participating in a School Community  4E: Growing and Developing Professionally  4F: Demonstrating Professionalism | **I** | **D** | **A** | **E** | **N/R** |
| Feedback and Reflection (Narrative):  Notable Strengths and/or Expectations for Growth: | | | | | |

Evidence to support ratings attached (optional)

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| DATE |  | EVALUATOR |  | DATE |  | EMPLOYEE |