

JCPS Comprehensive School Improvement Planning Calendar  
Plan Period: School Year 2016-2017

Month	Planning Activities
August	<ul style="list-style-type: none"> <li>Districts will receive 2015-2016 preliminary KPREP and End of Course assessment results</li> <li>Review 2015-2016 plans for effectiveness</li> <li>Review 16-17 delivery targets on School Report Card</li> </ul>
September	<ul style="list-style-type: none"> <li>Release of 15-16 accountability results via the School Report Card (specific date TBD)</li> <li>Schools conduct needs assessment based on analysis of data from the school report card</li> <li>Schools hold public meeting to discuss gap goals and activities from 15-16 CSIP</li> <li><b>Sept 6</b> - Schools submit Safety &amp; Emergency Procedures Compliance Checklist to Assistant Superintendents for review</li> <li><b>Sept 23<sup>rd</sup></b> – schools submit <b>Closing the Achievement Gap Report</b> in ASSIST for Asst. Sup review</li> </ul>
October	<ul style="list-style-type: none"> <li><b>Oct 1<sup>st</sup></b> - <b>Closing the Achievement Gap Diagnostic Report due in ASSIST</b></li> <li><b>Oct 1<sup>st</sup></b> – <b>School Safety Report due in ASSIST</b></li> <li><b>Oct 21<sup>st</sup></b> - <b>Diagnostic Review Report due in ASSIST (for Cohort 2 priority schools)</b></li> <li>Schools should begin to develop a tentative plan for <b>2016- December 2017</b></li> <li>Schools should align goals with the state accountability system areas</li> <li>CSIP activities should include strategies to address SB168 requirements (<b>ALL schools</b>); NCLB waiver requirements (<b>priority and focus schools</b>), and SIG strategies (<b>SIG Schools: cohort 1-3</b>)</li> <li><b>Oct 24<sup>th</sup></b> - <b>First</b> quarterly report due to Priority School Office (<b>priority schools</b>)</li> </ul>
November	<b>Nov 1<sup>st</sup></b> – <b>2015-16 Safe Schools Report (DISTRICT Level)</b> due in ASSIST (SB8/HB 354)
December	<p><b>Dec 9<sup>th</sup></b> –</p> <ul style="list-style-type: none"> <li><b>2016-December 2017 CSIP</b> due in ASSIST, including: <ul style="list-style-type: none"> <li>Executive Summary</li> <li>KDE Needs Assessment</li> <li>Goals &amp; Plans (16-17 CSIP)</li> <li>Improvement Plan Stakeholder Involvement</li> <li>The Missing Piece</li> <li>Compliance and Accountability Report</li> <li>Title I Schoolwide Diagnostic (<b>Title I schools only</b>)</li> </ul> </li> <li>Schools submit CSIP Review Rubric to Asst. Superintendent’s office</li> <li>District reviews and approves school plans and schools are notified, if necessary, to address recommendations</li> </ul> <p><b>Dec 16<sup>th</sup></b> - (CSIPs due 90 days after accountability scores released)</p> <ul style="list-style-type: none"> <li>School submits final CSIP in ASSIST with any changes made based on district review with approval of SBDM</li> <li>School submits final KDE Title I Report in ASSIST</li> <li><b>2016-December 2017 CSIP</b> posted on school/district website</li> </ul>
January	<b>January 30<sup>th</sup></b> - <b>Second</b> quarterly report due to Priority School Office (only priority schools)
February	Schools receive projected general fund and state/federal allocations for 2016-17 school year
March	<b>March 18 (tentative)</b> - Updated CSIP with progress notes due in ASSIST ( <b>priority schools</b> )*
April	<b>April 24<sup>th</sup></b> – <b>Third</b> quarterly report due to Priority School Office ( <b>priority schools</b> )
June	<p><b>June 1 (tentative)</b> –</p> <ul style="list-style-type: none"> <li>School submits final KDE Title I Report in ASSIST (<b>Title I schools only</b>)</li> <li>Updated CSIP with progress notes due in ASSIST (<b>priority schools</b>)*</li> </ul> <p><b>June 9</b>- <b>Fourth</b> quarterly report due to Priority School Office (<b>priority schools</b>)</p> <p><b>June 12 (tentative)</b> –</p> <ul style="list-style-type: none"> <li>Updated CSIP with progress notes due in ASSIST (<b>non-priority schools</b>)*</li> </ul>

*\*It is recommended that progress notes are added throughout the year at regular time intervals such as when ILT or other school teams are reviewing strategies/activities.*