Jefferson County Public Schools

Classified Substitute Handbook 2018–2019

It’s ALL about . . .

Mission:
To challenge and engage each learner to grow through effective teaching and meaningful experience within caring, supportive environments.
# Table of Contents

- Supervisor’s Message .................................................................3
- Important Telephone Numbers ..................................................4
- District Profile.............................................................................5
- Discrimination and Harassment ..................................................6
- Workplace Conduct .....................................................................8
- Child Abuse and Your Responsibility .........................................11
- Absence Management ................................................................12
- Forms ..........................................................................................14
- Employee Change of Name/Address /Phone Number ..............21
- Letter of Resignation ...................................................................22
- JCPS School District Map ............................................................23
- Schools Listed by Area .................................................................24
Thank you for your Substitute Service with Jefferson County Public Schools!

Let me be the first to extend a warm welcome and sincere thank you for the service you will provide to the students of Jefferson County Public Schools. The vision of JCPS is that all students graduate prepared to reach their full potential and contribute as thoughtful, responsible citizens of our diverse, shared world. As a JCPS Substitute, you will play a critical support role in shaping the future of our students and your encounter with the students will have an impact on their day and ultimately their performance.

As rewarding as this role may be, I understand that your journey with our students may not always be an easy one. This substitute handbook will assist you along the way.

Enclosed, you will find important reminders about the requirements that you must meet to remain a substitute. It also outlines your responsibility to ensure the safety of our students. Please take a moment to read through the entire handbook. Keep it as a resource to address any questions that you may have.

Please note, job requirements and instructions on viewing and accepting assignments for Nutrition Services, Transportation and Housekeeping may vary. Please be sure to speak directly with your supervisor to obtain copies of the handbook for these departments (Sub Nutrition Services Assistant, Sub Custodian and Sub Bus Monitors).

Welcome to Jefferson County Public Schools!

Brandy Hatcher
Substitute Center Specialist
Important Telephone Numbers and Information

Substitute Center
VanHoose Education Center
P.O.Box 34020
3332 Newburg Road
Louisville KY 40218
485-3110

Substitute Payroll (by last name)
A-C 485-3117
D-H 485-3231
I-L 485-3489
Q-S 485-3246
M-P 485-3204
T-Z 485-6347

Absence Management (to view and accept assignments): 1-800-942-3767
(http://jcps.me/frontline)

School Day
All substitutes are to report 15 minutes before the starting time of school and must remain 15 minutes after dismissal unless otherwise instructed.

Job Number (Requirements for Sub NSA, Custodian and Bus Monitors may vary)
Jobs must be assigned through Absence Management. Do not report to a job unless you have the job number assigned to you through Absence Management.

Snow Days
Substitutes should listen for public announcements and view the JCPS homepage website regarding snow days. Substitute will not be paid for days when school is not in session. The Absence Management computer may continue to make calls on a snow day please disregard the calls. You may also make yourself unavailable to work that day on your Calendar.

District School Start Times
Elementary.......9:05a.m. - 3:45p.m.
Middle..........7:40a.m. - 2:20p.m.
High School......7:40a.m. - 2:20p.m.
JCPS
District Profile

- Largest school system in Kentucky
- 28th largest school system in the United States
- 80 percent of all children in Louisville/Jefferson County attend Jefferson County Public Schools (JCPS).
- Three JCPS schools are in Kentucky’s Top 10 schools on the 2016 Kentucky Performance Rating for Educational Progress (K-PREP) assessments.
- JCPS has 416 of Kentucky’s 3,292 teachers with National Board Certification.
- JCPS offers 66 magnet schools and programs.
- 172 schools
- 6,600 teachers
- 85 percent of teachers with a master’s degree
- 30,000 Parent Teacher Association (PTA) members

Student Demographics

All JCPS student groups saw increases in the percentage of JCPS students scoring Proficient or Distinguished in reading and math from 2012 to 2016:
— All students—7.5 percent increase
— African-American students—6.4 percent increase
— Exceptional Child Education (ECE) students—4.6 percent increase
— Free or reduced-price meal-eligible students—8.9 percent increase
— Hispanic—5.7 percent increase
— Limited English Proficient (LEP)—2.7 percent increase
Discrimination and Harassment: 
What to Do If It Happens to You

Steps You Can Take
Definition of Harassment/Discrimination

Harassment/Discrimination is intimidation by threats or acts of physical violence or by the expression of hatred, contempt, or prejudice toward an individual for any reason. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal and/or physical behavior of a sexual nature.

Examples of Harassment/Discrimination

• Racial or sexual name-calling
• Touching or grabbing a person’s body in private areas
• Inappropriate comments or treatment of a person with a disability
• Displaying sexually offensive pictures, magazines, notes, cartoons, or jokes

What to Do

• Tell the individual to stop the offensive behavior immediately.
• Write down the details of the incident.
• Report the incident to your immediate superior. An exception is that complaints of sexual harassment may be discussed with the Compliance and Investigations coordinator or first-line superior or administrator who is not involved in the alleged harassment.

What to Expect

• Your immediate superior or designee will contact you to discuss the incident.
• Within five days, you will receive a decision or feedback from your immediate superior or designee regarding the outcome of your grievance.
• Should the immediate superior’s decision be unsatisfactory in resolving the issue, you may proceed to the next step within five days of receiving the informal decision.

The Next Step

Complete a formal Grievance Form, which can be obtained from your local school or by contacting the Compliance and Investigations coordinator at Jefferson County Public Schools, 3332 Newburg Road, Louisville, KY 40232-4020, or by calling 485-3341.
• The Compliance and Investigations coordinator or designee will contact you for clarification and/or additional information.
• An investigation will be conducted.
• You can expect to obtain a decision within 45 days.

**If It Happens to You**

Remember that the JCPS District does not tolerate harassment/discrimination for any reason. Corrective action will be taken, as described in the Jefferson County Board of Education (JCBE) Policy Manual.

**Additional information and assistance also are available from:**
Equal Employment Opportunity Commission, 600 Dr. Martin Luther King Jr. Place, Suite 268, Louisville, KY 40202-2285, telephone no.: 582-6082.
Workplace Conduct

The following are the minimum standards of conduct for substitutes. These standards are not intended to be all-inclusive or cover every possible situation. Violations of these standards will result in corrective action, ranging from a verbal/written warning to the dismissal of employment. The severity of the corrective action will depend on the seriousness of the violation, and the frequency of infractions committed by the substitute employee. Minimum standards of conduct include, but are not limited to:

- A substitute abides by all federal, state, and local laws and statutes
- A substitute maintains a professional relationship with all students, both inside and outside the classroom
- A substitute will not take pictures (digital, photographic, video or any electronic media) of students.
- A substitute refrains from the abuse or inappropriate use of alcohol or drugs during the course of substitute assignments.
- Cell phones need to be turned off during instruction when the students are in the classroom. Laptop computers, MP3 players, handheld video games, magazine, books, newspapers and food and drink, other than water, are not permitted in the classroom.
- A substitute is prohibited from using the teacher’s computer unless they have received permission from the proper authorities.
- A substitute will follow all policies and procedures related to social media

Satisfactory Job Performance

- Work with employees and students in a productive, cooperative, and positive manner
- Negativity, absence of a sense of humor, or an unwillingness to be flexible, cooperative, or helpful may result in not being invited back as a substitute on that campus and/or being removed the substitute roster
- Render honest, efficient, and effective services in the performance of duties
- Obtain materials, equipment, and tools needed for the job in the prescribed manner
- Provide the Full-Time teacher/administrator with a complete summary of the day
- Be courteous to students, teachers, supervisors, administrators, other District employees, and members of the public.

Attendance

- All substitutes are **expected** to work a minimum of 5 days a month
- Report to work at least 15 to 20 minutes before the start of school
- Never leave the students alone in the classroom
- Do not leave the campus during working hours. In the case of an emergency, notify the campus administrator or front office before leaving the campus
- Remain at work until the end of your work assignment, which may include end-of-the-day duties
Appearance and dress

The dress and grooming of District employees shall be clean, neat, in a manner appropriate for their assignments, and in accordance with any additional standards established by their supervisors. Inappropriate attire is any item that causes a distraction to other employees and/or students or creates an unsafe environment.

Maintain Safety and Security Standards

- Observe and comply with safety regulations and procedures located on the JCPS homepage (https://www.jefferson.kyschools.us/departments/safety-environmental-services)
- Immediately report all personal injuries
- Wear your Substitute or/temporary ID Badge at all times on the JCPS campuses
- Exercise proper care of District facilities and property. Failure to maintain this standard will result in the employee being required to reimburse the District for necessary repairs and/or replacement through payroll deduction
- Report damage to, or theft of, District property immediately upon discovery

Refrain from Inappropriate Behavior

- Using work time, materials, and/or District facilities and equipment for personal work and activities including excessive use of District telephones.
- Using the teacher’s computer
- Removing or borrowing District property without permission
- Threatening, intimidating, using profanity, or interfering with other employees on District property, at any time
- Distributing or posting literature on District property or posting/removing bulletin board notices without proper authorization
- Unauthorized soliciting or selling on District premises during work hours
- Acting in a manner that interferes with or disrupts the work environment, morale or teamwork
- Allowing any unauthorized individual into any District facility
- Smoking tobacco, using or being under the influence of illegal drugs, or using alcoholic beverages on District property includes e-cigarettes
- Sexually harassing another District employee or student
- Sleeping while on duty in the classroom
- Failure to follow lesson plans/instructions
- Verbally or physically abusing or harassing students or staff
- Using inappropriate language or actions when dealing with students. Using inappropriate or unapproved books, videos, etc. in the classroom. Do not provide students with your personal contact information or ask for their personal information.
- Unauthorized use of the computer or internet, printing or copying of any documents not authorized by the teacher and not directly related to the classroom assignments
- Working on personal business during the school day
• Leaving the students unattended at any time or leaving school prior to job end time without authorization from the building administrator.
• Soliciting students for private enterprises (i.e., if you have a tutoring business or language school as a private business)

End of Year Assurance

• Reasonable assurance of employment notifications are sent every year beginning in March. It is the substitutes responsibility to indicate their intent to return for the following year.

Personnel Folders

• Your personnel file is available for your inspection in the Records Room at the VanHoose Education Center from 8 a.m. to 4 p.m., Monday – Friday. Personnel files contain basic employment information, change of status forms, and principals’ evaluations of your classroom performance.

Change of Address, Telephone Numbers

• Complete the Employee change of name/address/phone number form located online and return it to the Records room.

Resignation

• If you decide you no longer wish to substitute, you should immediately write a letter of resignation and return it to the Substitute Center. You may also complete the resignation form found in the “Forms” section of this handbook.

Receiving an Assignment

• Substitute assignments are assigned through the Absence Management system (excluding Nutrition Service Assistants and Bus Monitors). The principal is responsible for evaluating the allocation of services in the manner deemed best for the administration of the school.

Substitute Evaluations

• It is the responsibility of the principal to evaluate each substitute serving in his or her school during the year.
• If you substitute three or more days in a school, the principal may send a supervisory report to the Substitute Center which will be placed in your personnel file. A substitute may be evaluated after being in a building only one day. A copy of the evaluation form can be found in the forms sections online. The substitute is sent a copy of all evaluations and a written response must be submitted within seven business days of receipt of the evaluation. The Substitute Center supervisor may request to meet with a substitute regarding an evaluation.

Evaluations will be made based on the following criteria:

• Classroom Management
• Instructional Performance
- Student/Teacher/Staff Relations
- Work Habits
- Professional Attitude

A substitute may be prohibited from working at a particular school, per principal request, which will be indicated on the evaluation. A substitute’s name can be removed from the substitute roster as a result of an unsatisfactory evaluation.

If an official investigation is requested and/or CPS is contacted, the substitute will be notified and may be prohibited from working until the investigation is completed. Should a substitute disagree with an evaluation, the grievance procedure for a substitute should be consulted.

**Dismissal**

Substitutes may be terminated for some of the following reasons:

- Two or more unsatisfactory evaluations
- Unprofessional and/or unethical behavior
- Refusal/Cancellation of assignments
- Failure to work the required number of days
- Use of corporal punishment
- Abusive language or behavior
- Lack of availability
- Insubordination
- Violation of District and/or school procedures

Substitutes who do the actions above or are reported as unsatisfactory by two principals or more during a school year, may not be reappointed for the following year.
Child Abuse and Your Responsibility*
Reporting Child Abuse and Neglect

School district personnel who know or have reasonable cause to believe that a child is dependent, neglected, or abused shall immediately cause a report to be made to the proper authorities in accordance with state law.

1. Under Kentucky law, any person is mandated to report child abuse, child sexual abuse, and child neglect or dependency. This means that any school staff member or district employee, who becomes aware of abuse or neglect from any source—whether from a student, parent, staff member, or any other person—no matter if the information is oral or in written form, is obligated to report the suspected abuse or neglect to the Child Protective Services (CPS) hotline at 595-4550 or the 24-hour hotline 1-877-597-2331 immediately.

2. If you receive information in written form or come into possession of writings, photographs, pictures or other information in a tangible form which is related to suspected sexual abuse or child neglect, do not mark, write on or otherwise alter the documents or tangible information in any way. Such information should be provided to the proper authorities after you make your report.

3. Abuse or neglect can be caused by a child’s parents, guardian, or other person who has the permanent or temporary care or custody or responsibility for the supervision of a child including district personnel. Abuse can also be caused by another child, a stranger, or someone outside the school setting. Regardless of who is reported to have caused the abuse or neglect, you should immediately report it to the proper authorities and let them handle the investigation. In the event is caused by a District employee, this is a personal matter that should be reported to the principal of your school so that appropriate action can be taken. This does not alter your responsibility to also report the allegation to CPS as well. If the incident involves an Early Childhood student with allegations against a staff member, in addition to reporting to CPS/CACU, it is also the principal’s responsibility to notify the Early Childhood Compliance Specialist’s Office at 485-6661. This office will then report to the Office of Head Start if the allegation is determined to be a reportable offense. It is imperative that Early Childhood is notified within 24 hours of the incident being reported.

4. State law defines an abused or neglected child as follows: A child whose health or welfare is harmed or threatened with harm when his parent, guardian or other person exercising custodial control or supervision of the child: inflicts or allows to be inflicted upon the child physical or emotional injury by other than accidental means; commits or allows to be committed an act of sexual abuse, sexual exploitation, or prostitution will be committed upon the child; abandons or exploits such child; does not provide the child with adequate care, supervision, food, clothing, shelter, and education or medical care necessary for the child’s well-being. The most common forms of abuse are physical abuse (i.e., assault or contact that causes physical injury or emotional injury) and sexual abuse (i.e., touching private areas or zones of a child’s body). If there is any question in your mind whether information you have learned might indicate that a child has been abused or neglected, you should call in the report and let the proper authorities investigate and determine what has occurred.

5. Under Kentucky law, there are several authorities to which abuse neglect can and should be reported. It is the District’s policy, in compliance with state law, that you should immediately report incidents of suspected abuse or neglect to:
The Department of Social Services – Child Protective Services (CPS) Hotline (595-4550) or 24-hour hotline 1-877-597-2331. If the number is busy, keep calling until you get through – DO NOT wait until the next day or, if it is a Friday, until the following Monday. b. The Crimes Against Children Unit (CACU) of the Louisville Metro Police Department (574-2465). c. When you call the CPS Hotline or CACU, you should provide all of the information you have, including, if possible: (1) the name of the child who has been abused, the name of the child’s parents and their address and telephone number; (2) the child’s age, and if known, the school that they attend; (3) the nature of the suspected abuse or neglect; (4) the name and address of the person whom you suspect is responsible for the abuse or neglect; and (5) any other information that you believe would be useful to investigate the suspected abuse or neglect, including any documents or other tangible information which relates to your report. Finally, if you fail to report suspected abuse or neglect, or if you conduct an investigation before making a report, you may be charged with failure to report abuse or neglect, which is a misdemeanor under Kentucky law, and in addition, you may be subject to disciplinary action by the District. *Excerpt from Child Abuse and Your Responsibility pamphlet compiled by Jefferson County Public Schools Student Relations and Safety in collaboration with Child Protective Services.* Please Visit - https://www.jefferson.kyschools.us/departments/compliance-and-investigations/child-abuse-neglect-and to view the entire child abuse policy.
Absence Management

Viewing and Accepting Jobs
ACCESSING ABSENCE MANAGEMENT ON THE PHONE

Not only is the system available on the web, but you can also find and accept available jobs, manage personal information, change your PIN number, and more, all over the phone.

To call, dial **1-800-942-3767**. You’ll be prompted to enter your ID number (7 digit phone number), then your PIN number (your pin number will be emailed to you by the Substitute Center) followed by the # sign.

When calling the absence management system, you can:

- Find available jobs – Press 1
- Review or cancel upcoming jobs – Press 2
- Review or cancel a specific job – Press 3
- Review or change your personal information – Press 4

When the Absence Management System Calls You

Be sure to say “Hello” or speak loud enough so that the system recognizes that you have picked up the call.

- Listen to available jobs – Press 1
- Prevent absence management from calling again today – Press 2
- Prevent absence management from ever calling again – Press 9

If you are interested in the available job, **Press 1**. You will be asked to enter your PIN number (followed by the # sign). At this point, the absence management system will list the job details, and you will have the opportunity to accept or reject the job.
If an available job has not been filled by another substitute two days before the absence is scheduled to start, the system will automatically start calling substitutes, trying to fill the job.

Keep in mind, when the system calls you, it will be calling about one job at a time, even if you’re eligible for other jobs. You can always call in (see “When You Call into Absence Management” section above) to hear a list of all available jobs.

The system makes it easy to find available jobs right on the homepage. Available jobs appear in green on the calendar and in list form under the “Available Jobs” tab.

** On the sign in page, enter your User ID (example: Jjones1) and Password (the same password you use to sign in to your JCPS email account) and click Login.
Finding Available Jobs

Updated - June 26, 2017

In absence management, finding and accepting available jobs is as easy as pie! From your home page, there are two places you can click to access a list of jobs that you are qualified and available to fill. Available jobs will show up in the side navigation under “Available jobs” and on the Available jobs tab.

The fastest way to find jobs is the “Available Jobs” section on the home page below the calendar. Here, you’ll see a list of jobs that you are qualified and available to accept.

Viewing the Job Details

All the important job details are here, like the name of the employee you will be subbing for, the location of the job, the date and time of the job, and more.

To accept a job, simply click the Accept button next to the absence. If you do not want to accept this job, click the Reject button, instead.
Multi-Day Jobs

Some jobs in your available jobs list may be multi-day jobs. Multi-day jobs will be indicated by a circle icon with a plus inside it.

On multi-day jobs, you won't see an "Accept" button right away. To view the individual days, click the See Details button.

This will reveal each individual day for the job, as well as a new button, Accept Multi-Day.

Phone Number and Map
GETTING HELP AND TRAINING

From your homepage, click the “Help” button in the top right corner of your screen.
Forms Section

The following forms are available in the “Forms” section: Letter of Resignation and other reference sheets used daily on assignments.
An evaluation of substitutes is vital to the District’s staffing needs. Please fill in this form for each substitute who works three or more days in your school or who is unsatisfactory.

Substitute’s Name: ___________________________ Employee ID #: _______________

School Name: ___________________________ Location #: _______________

Date(s) Absent from Assignment: ______________________________ Position: _______________

Did the substitute arrive on time? Yes ___ No ___

If the substitute did not arrive on time, was there a valid reason and what time did he/she show: ______

All work should be performed in accordance with established standards, methods and practices.

**PERFORMANCE EVALUATION**

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
<th>Needs Improvement</th>
<th>Unsatisfactory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Follows instructions</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assumes responsibility</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professional attitude</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Work habits/work ethics</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attendance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Suggestions for Improvement:_________________________________________________________________

Candidate to consider for full-time employment. Yes ___ No ___

**THIS SECTION TO MUST BE COMPLETED BY THE PRINCIPAL**

Any substitute who receives two unsatisfactory evaluations during a school year may not be re-appointed.

The substitute’s overall performance was satisfactory ______ unsatisfactory ______

I would like this substitute to return____

Do not send this substitute again____

Principal’s Signature: ___________________________ Date: __________________
JEFFERSON COUNTY PUBLIC SCHOOLS
EMPLOYEE CHANGE OF: NAME/ADDRESS/PHONE NUMBER

Confidential Print this form, complete, sign, and bring to:
Receptionist, Human Resources Department
Jefferson County Public Schools
VanHoose Education Center, Second Floor
3332 Newburg Road / Louisville, KY 40232-4020

CHECK ONE ONLY: □ I am a CLASSIFIED EMPLOYEE. I will complete SECTIONS 1 and 3.
□ I am a CERTIFIED EMPLOYEE. (Ex: Teacher, Administrator, Certified Substitute Teacher)

SECTION 1: TYPE or PRINT ONLY

NAME CHANGE
Please attach copies of Social Security Card with new legal name and picture identification, i.e., Driver’s License
Social Security #: (required)

NEW LEGAL Name: ____________________________
Last ___________ First ___________ Middle Initial ________

FORMER Name: ____________________________
Last ___________ First ___________ Middle Initial ________

ADDRESS CHANGE

Print Employee Name: ____________________________ Social Security #: (required) ____________________________

NEW Address: ____________________________
Street ____________________________ City ____________________________ State ____________________________ Zip Code ____________________________

FORMER Address: ____________________________
Street ____________________________ City ____________________________ State ____________________________ Zip Code ____________________________

Main contact telephone number: (with area code) ____________________________
CHECK ONE: □ Home □ Cell □ Business □

Emergency Contact Information: Phone #: ____________________________ Name: ____________________________ Relationship: ____________________________

SECTION 2: FOR ANY EMPLOYEE WITH KY CERTIFICATION
In order for your state certification data to match the Jefferson County data above, certified employees must also change their name and/or address on the Education Professional Standards Board (EPSB) Website. Go to: www.kyepsb.net Click to LOGIN. Follow the directions to login, create or reset your user name and password. Update your General Information/Address. SAVE CHANGES. If you require assistance, contact EPSB by phone: 1-888-598-7667 or email at EPSBHelp@ky.gov.

CHECK THIS BOX TO INDICATE YOU HAVE MADE THESE CHANGES ON THE EPSB WEBSITE. □

SECTION 3: ALL EMPLOYEES SIGN BELOW:
By signing this form, I affirm that the information provided herein is true.

Signature: ____________________________ Date: ____________________________

EPSB UPDATE VERIFIED BY: ____________________________ DATE: ____________________________
Complete and fax to: 485-3635 (Certified Teachers and Classified- Support Staff)
313-2705 (Substitute Employees)

Please accept my resignation from the Jefferson County Public Schools for the following reason(s):

________________________________________________________________________

I am requesting that this resignation become effective on (date) __________________

Respectfully,

Print Name: ________________________________________________________________

Social Security Number: _____________________________________________________

Address: __________________________________________________________________

________________________________________________________________________

Telephone Number (Home Phone) ____________ (Cell Phone) ________________

Current Position: ___________________________________________________________

Work Location: _____________________________________________________________

_________________________________   ______________________________
Signature                                  Date

Copy: Personnel File

OFFICE USE ONLY
DATE RECEIVED:
**CENTRAL**
Ahrens
Audubon Trad E
Barret Trad E
Bingham/Ackerly
Bloom E
Breckinridge/Franklin E
Breckinridge Metro H
Brown
Central H
Churchill Park
Cochran E
Coleridge-Taylor Mont E
Dawson Orman ECP
DuPont Manual H
Duvalle Ed Ctr
Engelhard E
Hawthorne E
Highland M
Home of the Innocents
Jeff Co Trad M
Jefferson Co H
Keller Institute
Lincoln E
Louisville Deaf Oral
Mary Ryan Academy
Meyzeek M
Noe M
Peace Academy
Shelby E
St. Joseph
Children's Home
Ten Broeck
Dupont YPAS
U of L Pact Program

**SOUTH**
Blake E
Blue Lick E
Camp Taylor E
Gilmore Lane E
Hartstern E
Indian Trail E
Knight M
Laukhuf E
Liberty H
Louisville Male H
Luhr E
Minor Daniel Academy
Minors Lane E
Moore Trad M/H
Newburg M
Okolona E
Price E
Rangeland E
Slaughter E
Smyrna Trad E
Southern H
Thomas Jefferson M
Unseld Early Childhood Learning Center
Waller-Williams Env
Wilt E

**WEST**
Ackerly/Bingham Special Education
Atkinson E
Brandeis E
Byck E
Camp Edward Education Center
Carter Trad E

Foster Trad Academy
Frayser E
Heuser Hearing and Learning Academy
Johnson Trad M
Kennedy Mont E
King E
Maupin E
McFerran Prep Acad
Portland E
Roosevelt-Perry E
Shawnee H
Western M
Wheatley E
Young E
SOUTHWEST
Auburndale E
Butler Trad H
Cane Run E
Conway M
Coral Ridge E
Crums Lane E
Dixie E
Doss H
Eisenhower E
Fairdale E
Fairdale H
Farnsley M
Frost M
Greenwood E
Gutermuth E
Hazelwood E
Olmsted Academy South
Iroquois H
Jacob E
Johnsontown Road E
Kenwood E
Kerrick E
Lassiter M
Layne E
Medora E
Mill Creek E
Pleasure Ridge Park H
Rutherford E
Sanders E
Schaffner E
Semple E
Shacklette E
South Park TAPP
Olmsted Academy
North
Southern Leadership
Acad
Stonestreet E
Stuart M
Trunnell E
Valley Trad H
Watson Lane
Wellington Trad E
Western H
Wilkerson Trad E

EAST
Atherton H
Audubon Youth Dev Ctr
Ballard H
Bates E
Bellewood Pres Home
Binet
Bowen E
Boys’ Haven
Brooklawn
Buechel Metropolitan H
Carrithers M
Chancey E
Chenoweth E
Cochrane E