

Directory Information Opt-Out Form

FOR ALL STUDENTS

The district has designated a student’s name, address, grade level, honors and awards, photograph (including use of student photographs in school district publications, in school district social media, on the school district’s website, and in the news media), video or film of students when filmed by the district for educational purposes or for promotional use or filmed by news media, and major field of study as directory information. Photos and video that would generally be considered harmful or an invasion of privacy if disclosed are not directory information. The district has also designated a student’s date of birth as directory information only for purposes of the U.S. Department of Education Free Application for Federal Student Aid (FAFSA) Completion Project. All Kentucky high schools report directory information plus course enrollment and student emails to the Kentucky Higher Education Assistance Authority (KHEAA) for students enrolled in dual-credit courses for financial aid purposes. If you do not want this information released to people requesting directory information, the parent/guardian or eligible student (18 years of age or older) must sign this form and return it to the school office within one month after enrollment. This opt-out request will remain in effect for the current school year only.

I hereby exercise my rights under state and federal law and hereby request that the name, address, grade level, honors and awards, photograph (as outlined above), major field of study, and date of birth (for FAFSA Completion Project) of

_____ (student name), currently a student at _____

_____ (school name), **not** be released without prior written consent. I understand that this opt-out request will remain in effect for the current school year only.

Signed by (Check one.): Eligible Student Parent/Guardian

_____ Signature
 _____ Name (Please print.)
 _____ Address
 _____ City/State/ZIP

