

## GUIDELINES FOR BOIL WATER ADVISORIES

Due to water main work in your area, water service has been temporarily interrupted. We apologize for the inconvenience and will restore your water service as soon as possible. Due to loss of pressure or low pressure at your facility, the Louisville Water Company is issuing a boil water advisory as a precautionary measure until water quality tests can confirm the safety of your water supply. The Louisville Water Company and Louisville Metro Public Health Department recommends the following guidelines:

1. In case of a boil water advisory at a school facility, the Louisville Water Company will supply as soon as possible and deliver bottled water to your facility for usage:

1 – pallet (216 gallons) – elementary  
2 – pallets (532 gallons) – middle and high

If it appears that this is not a sufficient amount of water, call Safety and Environmental Services at 3298 and the Louisville Water Company will be notified to bring additional water as soon as possible. It is recommended to utilize bottled water in lieu of boiling by Safety and Environmental Services.

If required, disinfect all water used for human consumption by boiling at a rolling boil for a minimum of three (3) minutes or utilize safe alternative supplies (i.e. bottled water). This would include all water used for drinks, food and ice.

2. Upon notification of boil water advisory, immediately turn off water, cover, and tag out all drinking water fountains and unplug all ice makers and immediately dump any ice.
3. Discard all food and drinks prepared with tap water that has not been disinfected. Food Service manager shall immediately call Nutrition Services central office, which will notify the Health Department to determine what food can be saved or discarded. Nutrition Services central office can be notified for additional information on food usage. It is not always required to dispose of food, but unless verification from Health Department representative – discard all food products that are associated with water in preparation.
4. Safe Water Uses:
  - a) Automatic dishwashers operating normally and rinse water above 180° can be used.
  - b) Tap water may be used in a three-compartment sink for washing utensils and pans only if it is followed by rinsing and sanitizing with kitchen approved sanitizer.
  - c) Aggressive hand washing with anti-bacterial soap is recommended. If antibacterial soap is unavailable at the school, contact the Safety and Environmental Services at 3298 for assistance.
  - d) Continue to utilize sanitary facilities such as toilets and urinals as long as water supply has not been turned off. In instances where water is off totally – minimize

bathroom usage until further information is available from the Louisville Water Company.

- e) Use of water for showering or bathing is not recommended.
- f) Do not use soda fountains as this utilizes water. Shut off and tag.

Louisville Water Company will take a sample of water at school location, analyze, and notify JCPS Radio Room at 3121 of an ALL CLEAR. A representative of the JCPS Safety and Environmental Services office will notify school personnel by fax or phone that the boil water advisory has been lifted.

**When ALL CLEAR has been given:**

1. On all ice machines – flush supply line or run one (1) full bin of ice and discard. Sanitize ice bin with a kitchen-approved sanitizer.
2. Turn on, remove cover, tag and flush all drinking fixtures for a minimum of three (3) minutes. As walking building, flush all toilets and urinals.
3. Flush soda fountains for a minimum of three (3) minutes and sanitize nozzle with a kitchen-approved sanitizer.
4. All kitchen areas shall be flushed and sanitized per Food Service recommendations, minimum three (3) minutes.
5. JCPS General Maintenance shall be notified by JCPS Safety and Environmental Services immediately upon notification of ALL CLEAR to flush strainers on main water supply line and assure backflow is operating properly.
6. Bottled water is dated and should not be utilized for consumption after expiration date. School shall advise JCPS Safety and Environmental Services at 3298 when the extra water supply may be picked up.

Revised Safety and Environmental Services: 12/03/08

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**DO NOT  
DRINK / USE  
THE WATER**