

## ***FISCAL CODE OF ETHICS***

### STATEMENT OF RESPONSIBILITY

JCPS Employees are entrusted with the responsibility of preserving District resources and using those resources in a prudent manner for their designated purposes, as provided by policies, laws, regulations, rules, contracts, and grant restrictions.

### FUNDAMENTAL ASSUMPTIONS

- ▶ JCPS Employees are committed to conducting themselves within the highest standards of fiscal ethics.
- ▶ JCPS employees understand that all funds are purposed for the direct and indirect instruction of students.
- ▶ JCPS Employees exercise prudence and integrity in the management of funds in their custody and in all fiscal transactions in which they participate.

### ETHICAL STANDARDS & PROFESSIONAL INTEGRITY

#### ***JCPS EMPLOYEES:***

- ✓ make the well-being of all students the fundamental value in all decision making and actions.
- ✓ obey all local, state, and federal laws, Board Policies and administrative rules and regulations.
- ✓ comply with statutes, regulations, and procedures rather than seeking ways to circumnavigate them.
- ✓ conduct business honestly, transparently, and with integrity.
- ✓ never accept or offer illegal payment for services rendered.
- ✓ never use their positions for personal gain.
- ✓ never accept gifts, free services, or anything of value for or because of any act performed or withheld.
- ✓ avoid preferential treatment of one outside interest group, company or individual over another.
- ✓ protect privileged or confidential information to which they have access by virtue of their position.
- ✓ with procurement authority will avoid conflict of interest situations by not conducting business with a company or firm in which the employee or any member of the employee's family has a vested interest.
- ✓ will not tolerate the failure of others to act in an ethical manner and will pursue appropriate measures to report potential or perceived fiscal misconduct.