

Jefferson County Public Schools  
 School and Community Nutrition Services  
 Special Breakfast Event Order Form

**This form is to be used for those special events that include adult participants.**

**Please be sure to include both pages of the form.**

ORDER FORM MUST BE GIVEN TO MANAGER AT LEAST 3 WEEKS PRIOR TO EVENT.

Many schools sponsor a morning for students and parents to enjoy breakfast together, such as Muffins with Mom, Donuts with Dad, and Pastries with Parents, etc. Nutrition Services can make this time special and easy for the school staff. **This form is to be used for ordering the meals for the adults attending the event.** Students should still get their meals from the cafeteria staff and can be counted using their meal eligibility status (meal requirements must be met). If student meals are to be paid for, event sponsor should see the manager.

A charge to the principal/school account can be made for the adult menu items or for PTA's and other school groups, a check may be submitted.

\*Items purchased for the adults may not be used for student snacks at a later date due to Smart Snack regulations.

*Managers Note: You will need to order the adult items requested plus if serving students the same items that day, you will need to order for them. These items need to be served out the day of the special event. This completed form should be sent for approval to Andrea Wright &/or your consultant as well to Carol Leczo for special billing.*

**Event Details**

**(Please fill out all information and give this sheet and order form to school manager)**

School Name		
Contact Name		
Contact Phone #		
Event Date & Time		
# of Adults		
If JCPS Dept. is paying for order, please write in MUNIS budget code	-0616-	
If a Non- JCPS entity is paying for order, please list entity name/customer and check #	_____	_____
	(Customer Name)	( Check #)
Principal Signature		
Person Requesting Signature		
Manager: Consultant or Andrea Wright notified of order	Yes	No

Order form and prices are on the next page. You may choose from our entrees, fruit, juice, milk & water.

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Description	Brand	Size	Case Siz	Cost	Quantity Needed	Total Cost
House-made Muffins	JCPS	2 oz	48	\$ 12.50		
Banana & Blueberry Muffins	Sara Lee	2 oz	48	\$ 35.00		
Beef Sausage Biscuits	Advance Pierre	3.15 oz	100	\$ 150.00		
Chicken Biscuits	Advance Pierre	2.90 oz	100	\$ 125.00		
Cinnamon Rolls	JCPS	4 oz	35	\$ 16.00		
Cinnamon Buns	Sky Blue	2.8 oz	60	\$ 58.00		
Donuts- Glazed*	Super Bakery	2.5 oz	80	\$ 70.00		
Donuts- Holes *	Rich Products	.34 oz	384 or 64 servings	\$ 65.00		
Donuts- Powder*	Super Bakery	3 oz	72	\$ 104.00		
Apple Juice	Ardmore Farms	4 oz	40	\$ 28.00		
Orange Juice	Ardmore Farms	4 oz	40	\$ 27.00		
Spring Water	Nestle	8 oz	48	\$ 18.00		
Red Apple Slices	Varies	2 oz	100	\$ 39.00		
Grapes- Prepackaged	Taylor Farms	3 oz	50	\$ 54.00		
Diced Peach Cups	ZeeZees	4.5 oz	72	\$ 85.00		
Pineapple Tidbit Cups	Dole	4 oz	36	\$ 34.00		
Milk- 1% Fresh	Dean's	8 oz	50	\$ 25.00		
Milk- FF Chocolate Fresh	Dean's	8 oz	50	\$ 25.00		
Milk- FF White Fresh	Dean's	8 oz	50	\$ 24.00		
Milk- 1% - Shelf Stable(ss)	Diversified	8 oz	27	\$ 27.00		
Milk- FF Chocolate SS	Diversified	8 oz	27	\$ 28.00		
Milk- FF White SS	Diversified	8 oz	27	\$ 26.00		
*For elem, donuts only avaialble for special events				GRAND TOTAL		