

# Structure and Process for Selection of JCPS Magnet Steering Committee Members

Role Group	Selection Process	Review/Selection by
<b>Community/family members</b>	Self-nomination via public application portal	External partner team (GCIPL, 15th District PTA, Louisville Urban League)
<b>District staff</b>	Appointment	Cabinet
<b>Principals</b>	Self-nomination to Assistant Superintendents	Assistant Superintendents, Chief Academic Officer
<b>Teachers</b>	Appointment	JCTA
<b>Students</b>	Self-nominations from high school students	Principals of nominated students

For public community/family applications, the process was implemented sequentially:

1. Public announcement made in September 2015.
2. Online application submission by any interested parents and community members.
3. Review of all non-JCPS employee applicants by external partner team in two phases with basic criteria for selection:
  - i. Response to application question: “Why are you interested in serving on the Magnet Steering Committee?”
    - External reviewers tended to focus on applicants who expressed interest in ensuring all children have access to high quality educational choices, fairness for all students, and/or promoting diversity and equity (all of which are aligned with district priorities).
  - ii. Committee is representative of students and community at large across Jefferson County.
  - iii. To the extent possible with available applicant pool, committee membership is balanced and fair to ensure no individual school, region, or demographic group receives greater representation than others.
4. Selection of 10 community candidates and 5 alternates (in the event some candidates declined) by external partner team. Alternates were considered equally qualified and representative.
5. Invitations to candidates began in early October 2015.
6. Invitations to alternates were made as primary candidates declined.
7. A second phase of review was implemented with external partners in late October due to declines from additional candidates. The external review team returned to the original applicant pool to offer additional candidates using the same criteria above, while ensuring that candidates contributed to balance of existing committee members.